

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: BCR #08-35 - \$11,000 - Public Works - Transportation Trust Fund - Sign Printer

DEPARTMENT: Fiscal Services

DIVISION: Budget

AUTHORIZED BY: Lisa Spriggs

CONTACT: Fredrik Coulter

EXT: 7180

MOTION/RECOMMENDATION:

Approve and authorize the Chairman to execute the Budget Change Request (BCR) #08-35 through the Transportation Trust Fund in the amount of \$11,000.00 in order to fund the purchase of a replacement sign printer.

County-wide

Lin Polk

BACKGROUND:

The Gerber Edge 2 is a thermal printer used by the Signs and Traffic Safety Program to make components of the traffic signs. The typical items made by this printer are the logos on the street IDs, warning/date stickers, and various specialty signs.

Approximately \$1,600 has recently been spent on repairs on this piece of equipment. It has ceased to function again. The Traffic Engineering Division is unable to make street IDs, logos, or any type of specialty sign that are normally needed on a daily basis. It is no longer cost effective to continue to repair this seven year old piece of equipment.

The proposed replacement is an older model. The full cost of the replacement equipment is \$18,000. However, the dealer is offering a \$7,000 trade in allowance on the existing equipment until September 30, 2008.

Funding for this new piece of equipment is available in the Capital Equipment account of the Automated Traffic Control Systems Program. The acquisition of other capital equipment included in the Adopted Budget for this program has resulted in savings in excess of the \$11,000 needed to fund the acquisition of the thermal printer.

The attached BCR does not affect Reserves of the Transportation Trust Fund.

STAFF RECOMMENDATION:

Staff recommends that the Board approve and authorize the Chairman to execute the Budget Change Request (BCR) #08-35 through the Transportation Trust Fund in the amount of \$11,000.00 in order to fund the purchase of a replacement sign printer.

ATTACHMENTS:

1. Budget Change Request

Additionally Reviewed By: No additional reviews

*****SEMINOLE COUNTY BUDGET REQUEST*****

Budget Division Use only:

DATE: 7/30/08

FROM: Department Public Works

Division Traffic Engineering

BCR	<input checked="" type="checkbox"/>	08-35

WHAT IS NEEDED:

<p align="center">Operational Adjustment</p> <p><input type="checkbox"/> More funds for Budgeted program: Program is budgeted but additional funds are requested (Increased Cost)</p> <p><input type="checkbox"/> More funds for Budgeted program: Program is budgeted but additional funds are requested (Increased Scope)</p> <p><input type="checkbox"/> New program or service: program or service is not in this fiscal year's budget.</p>	<p align="center">Project Adjustment</p> <p><input type="checkbox"/> More fund for Budgeted project: Project is budgeted but additional funds are requested. (Increased Cost)</p> <p><input type="checkbox"/> More fund for Budgeted project: Project is budgeted but additional funds are requested. (Increase Scope)</p> <p><input checked="" type="checkbox"/> New equipment. Project is not in this fiscal year's budget.</p>
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Detailed Explanation:

To fund and authorize the acquisition of a thermal printer for the Signs and Traffic Safety Program.

Fund # 10101 **Fund Name** Transportation Trust Fund

	FUND/ACCOUNT NUMBER	Project #	ACCOUNT TITLE	AMOUNT
TRANSFER FROM	<u>10101.077702.560642</u>	<u></u>	<u>Capital Equipment</u>	<u>\$ 11,000</u>
	<u></u>	<u></u>	<u></u>	<u></u>
	<u></u>	<u></u>	<u></u>	<u></u>
	TOTAL			<u>\$ 11,000</u>

	FUND/ACCOUNT NUMBER	Project #	ACCOUNT TITLE	AMOUNT
TRANSFER TO	<u>10101.077707.560642</u>	<u></u>	<u>Capital Equipment</u>	<u>\$ 11,000</u>
	<u></u>	<u></u>	<u></u>	<u></u>
	<u></u>	<u></u>	<u></u>	<u></u>
	TOTAL			<u>\$ 11,000</u>

RECOMMENDATION: ☒ Approval Date 7/30/08 Analyst Fredrik Coulter Budget Manager

REVIEW: FS Director County Manager

BCC APPROVAL: BCC Meeting Date 8/26/08 Date Signed Signature

FINANCE: Transfer has been posted Date Signature